



2019-2020 Darlene Hooley Scholarship (fund 535) for Oregon National Guard and Reserves

Purpose:

This scholarship is to support eligible students who are attending an Oregon educational institution of higher learning and have served or are serving in support of the Global War on Terrorism (GWOT). Eligible applicants must be currently serving or previously served in the Oregon National Guard or in a Military Reserve Component after 9/11 and deployed overseas supporting the GWOT.

This is a need based scholarship and the amount awarded (up to \$3000 per academic year) will be determined by completing a Free Application for Federal Student Aid (FAFSA). The funds awarded are to be used to support the costs of attendance while enrolled in an Oregon educational institution of higher learning.

Eligibility Requirements:

- You must be currently serving or previously served in the Oregon National Guard or in a Military Reserve Component after September 11, 2001.
- You must have been deployed overseas in support of the Global War on Terrorism (GWOT) under “Honorable Conditions”.
- You must be enrolled in an Oregon educational institution of higher learning.
- You must be enrolled at least ½ time as determined by your school.
- You must complete all of the following steps:
 - Create a Student Profile with the Office of Student Access and Completion ([OSAC](#))
 - Complete and submit the Free Application for Federal Student Aid ([FAFSA](#))
 - Complete and submit the Darlene Hooley Scholarship for Oregon National Guard and Reserves Application ([ONGSTA](#))
 - Submit a copy of your DD-214 (Title 10 USC orders) or NGB-22 (Title 32 USC orders) to verify eligible service period and character of discharge.

Submitting the Application and your DD-214 or NGB-22:

After completing the application, you may print, sign, and upload your application or sign it electronically. To create an electronic signature, follow these steps using “Adobe Reader”:

1. Click on “A new digital ID I want to create now”
2. Click “Next”
3. Click on “New PKCS#12 digital ID file”
4. Click “Next”
5. Fill in “Name” and “Email Address”
6. Click “Next”
7. Create a Password
8. Click “Finish”
9. Review your Signature, Enter Password and Click “Sign”

There are three different ways you may securely submit your application and DD-214 or NGB-22, however, using the File Transfer link is the most efficient process and will ensure quicker processing of your application.

1. File Transfer Link

- Save the application to your computer desk top
- Upload application to <https://ccwd.hecc.oregon.gov/filetrans/default.aspx>
 - Recipient email: Choose **Cheryl Connolly** from the dropdown list “Select HECC staff email”
 - Your email address: Add student email address
 - File to Transfer
 - Click on “Choose File”
 - Click on the saved application that you scanned and saved
 - Click on “Send File”

2. Fax

- Save the application to your computer desk top
- Fax application and your DD-214 or NGB-22 to
 - 541-687-7414
 - Attn: Cheryl Connolly

3. Postal Service

- Save the application to your computer desk top
- Print application
- Mail application and a copy of your DD-214 or NGB-22 to:
 - Office of Student Access and Completion
Attn: Cheryl Connolly
1500 Valley River Drive, Suite 100
Eugene, OR 97401

Confirmation:

You will receive a confirmation within 72 hours. If you do not receive a confirmation email, either email Cheryl Connolly at cheryl.a.connolly@state.or.us or upload your application again.

Fund Disbursement:

After your application is processed and the amount of your award is determined, your funds will be disbursed (sent) to your college or your university's Business Office.

OSAC does not have control over the time it takes your particular school to apply your funds to your student account. Some schools apply funds to your account at the beginning of the term, and others wait until add/drop date is over. Some schools may be short-staffed or closed during certain holiday or break periods and may take longer to apply your funds. Please contact your school regarding receipt of your funds before you contact OSAC.

Questions:

Contact:

Cheryl Connolly

cheryl.a.connolly@state.or.us

541-687-7422 or 800-452-8807 x 7422



2019-2020 Darlene Hooley Scholarship for Oregon National Guard and Reserves Application

First Time Applicant
Renewal Application

Applicant Information

Full Name: _____ **Date:** _____
Last Name First Name M.I.

Current Address:

Street Address Apartment/Unit #

City State ZIP Code

Mailing Address (if different):

Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ **Email:** _____

Social Security No.: _____ **Oregon National Guard**
Date of Birth: _____ **Reservist** **Branch:** _____

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| College/University of Choice | College/University Name _____ Planned Enrollment: <input type="checkbox"/> Fall 2019 <input type="checkbox"/> Full-time <input type="checkbox"/> Half-time <input type="checkbox"/> Winter 2020 <input type="checkbox"/> Full-time <input type="checkbox"/> Half-time <input type="checkbox"/> Spring 2020 <input type="checkbox"/> Full-time <input type="checkbox"/> Half-time |
|-------------------------------------|--|

Disclaimer and Signature

By signing this application, I certify the accuracy of the completed application form and all accompanying documents, and, if requested, agree to provide proof of this information. I also give permission to the Oregon Office of Student Access and Completion (OSAC) to request and use data from my Free Application for Federal Student Aid (FAFSA). I also allow my information to be shared with OSAC-approved researchers.

Under the Privacy Act of 1974, I understand I am not required to provide my Social Security Number; however, if I don't provide it, my application will not be processed, and I will not be considered for the scholarship.

I have saved and retained a copy of my Darlene Hooley Scholarship for Oregon National Guard and Reservists Application and thoroughly reviewed it to ensure it is accurate and complete.

- I have read all the above terms & conditions and agree and attest that the transcripts provided are true and accurate. Deadline to submit a complete application is August 30, 2019.

Signature: _____ **Date:** _____