



Career & College Readiness Internship Student Application

Position Title: ASPIRE Career & College Readiness Internship

Location: ASPIRE/Career and College Center

Co-Supervisor: ASPIRE Coordinator/CTE Teacher

About the Position

The ASPIRE Career & College Readiness Internship is collaboratively designed elective opportunity created in partnership with school administration, counselors, and a CTE teacher to give students hands-on career development experience. Co-advised by a licensed teacher and the ASPIRE Career & College Coordinator, this internship offers juniors and seniors valuable employability skills while supporting the ASPIRE/College & Career Center.

Applicant Information

Name: _____

Grade Level: _____

Student ID: _____

Email: _____

Phone (optional): _____

Short Answer Questions and other Documentation

Please provide your thoughtful answers on a separate page and attach it to this application.

- 1. Why are you interested in the Career & College Readiness Internship?**
(What motivates you to support the ASPIRE/Career and college Center?)
- 2. What skills or strengths do you bring to this internship position?**
(Examples: Communication, organization, technology, creativity, teamwork, etc.)
- 3. What do you hope to learn or gain from this experience?**
(Explain briefly.)
- 4. Describe a situation where you demonstrated responsibility, leadership, or strong communication?**
(Explain briefly.)
- 5. What is one challenge you anticipate in this internship, and how would you approach it?**
(Explain briefly.)
- 6. Are you involved in any school programs, clubs, or leadership activities?**
(This helps me understand your connections across campus)
- 7. Please indicate any languages, beyond English, that you can read, write, or speak fluently. (not a requirement for internship)**
(Explain briefly.)

Student Commitment

If selected, I agree to:

- Be welcoming and respectful to all students and supportive of their career/college goals.
- Maintain confidentiality and privacy.
- Stay focused and produce solid, reliable work.
- Work efficiently while doing your best.
- Follow ASPIRE /CCC expectations in the *Career & College Readiness Internship Position Description* and ask questions when unsure.
- Maintain good communication with your co-supervisors.

Signature: _____

Date: _____

ASPIRE Coordinator/Teacher Notes (internal use):

Interview date:

Interview notes/feedback:

Selected / Not Selected:

Term/Semester start date: